

## **GOOD NEWS ITEM**

Mr. Kevin Morrison, Director of Community Relations, recognized Student Advisor Larissa Caldeira for her serve as Student Advisor to the Board of Directors for the 2015-16 school year.

President Brower presented Larissa with a certificate of recognition and thanks on behalf of the school board.

## **SPECIAL AGENDA ITEM**

Dr. Shelley Redinger, Superintendent, performed the swearing-in for Ms. Halle Nelson to serve as a 2016-2017 Student Advisor to the Board. Ms. Nelson is a senior at North Central High School.

## **EARLY BOARD REPORTS**

Ms. Halle Nelson, Student Advisor, shared with the school board her years of attending in Spokane School District, her current school activities at North Central High School and her excitement serving on the school board.

## **CONSENT AGENDA**

President Brower asked for a motion to approve the Consent Agenda, including the Supplemental Reports.

### *Approval of changes to the 2016-17 Board Meeting Dates*

To accommodate holidays and vacations for the 2016-17 school year, it was recommended that the board change the regular meeting date for the second meeting in November 2016 and hold only one meeting in December 2016 and July 2017, as follows:

November 30, 2016 Regular Board Meeting (moved from November 23, 2016)

December 14, 2016 Regular Board Meeting (only one meeting in December 2016)

July 12, 2017 Regular Board Meeting (only one meeting in July 2017)

### *Recommended Architectural Firm for Linwood Elementary Replacement Project*

It was recommended the School Board approve Integrus Architecture for the Linwood Elementary School Replacement project.

cheese commodities into school meal entrée portions per the terms and conditions of Bid No. 13-1314.

It was recommended a contract renewal be awarded to Dorian Studio, Inc., Spokane, WA, for the 2016-2017 Elementary School Photographic Services.

It was recommended that contracts be awarded to Dorian Studio, Herff Jones Yearbooks and Walsworth Publishing Co., all of Spokane, WA, in the base book amounts of approximately \$75,749.00, \$22,769.25 and \$40,529.00 respectively.

It was recommended a contract renewal be issued to Food Services of America, Inc., Spokane, WA, in the anticipated approximate amount of \$2,775,000.00 for food products and supplies purchased during the 2016-2017 fiscal year, per the terms and conditions of RFP No. 17-1314.

It was recommended a purchase renewal be issued to Torre Refuse & Recycling (dba: Sunshine Disposal and Recycling) Airway Heights, WA, for single stream recycling pick-up services during the 2016-2017 fiscal year. The cost of this service is anticipated to be approximately \$90,000.00.

It was recommended that a contract award be issued to Kershaw's, Inc., Spokane, WA, accessing the current contract held by the City of Spokane for small office supplies not currently stocked in the district warehouse. The estimated cost of this contract will be approximately \$250,000 for the 2016-2017 fiscal year.

It was recommended a continuing contract be issued to Learning Sciences International, Blairsville, PA, in the amount of \$106,000.00 for software and continued training to conduct new teacher evaluations during the 2016-2017 school year.

It was recommended a purchase order be issued to NCS Pearson, Inc., Rancho Cordova, CA, in the amount of \$141,732.50 for the purchase of student software license fee for fiscal year 2016-17.

It was recommended a blanket purchase order be issued to the State Auditor, Olympia, WA, in the amount of \$125,000 for audit services for fiscal year 2016-17.

It was recommended a purchase order be issued to the United States Postal Services, Carol Stream, IL, in the amount of approximately \$75,000 for Postage by Phone.

#### *Solicitation Awards*

It was recommended the School Board issue a purchase order contract to Charlie's Produce, Spokane, WA, for fresh produce deliveries to district elementary schools for the 2016-2017 fiscal year. The cost of this contract will be approximately \$200,000.

It was recommended the School Board issue a purchase order to American Produce Express, LLC, Omak, WA, in the amount of \$270,000.00 for fresh produce to be

# EXPENSE - POST NOTIFICATION

July 21, 2016	Gregory Forsyth	OSPI K-3 Classroom Reduction Meeting	Tacoma, WA
July 26, 2016	Dr. Shelley Redinger	Gates Foundation Small Group Networking Event	Seattle, WA
Aug 1, 2016	Kim Harmon	Marzano Training	Renton, WA
Aug 1, 2016	Will Sarett	OSPI CTSO Leadership Equivalency Meeting	Olympia, WA
Aug 8, 2016	Gregory Forsyth	OSPI K-3 Classroom Reduction Meeting	Tacoma, WA

# NON-EXPENSE - POST NOTIFICATION

Aug 1, 2016	Karene Duffy	OSPI State CTE Leadership Meeting	Olympia, WA
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# GRANT EXPENSE - POST NOTIFICATION

May 24-25, 2016	Brian Spraggins	PNACAC Conference	Lacey, WA
July 21-22, 2016	Frank Newman	ESSA EL Workgroup	Seattle, WA
Aug 8, 2016	Frank Newman	ESSA EL Workgroup	Seattle, WA

# CANCELLATIONS

July 27-28, 2016	Dr. Lorna Spear	ESSA School and District Improvement Meetings	Olympia, WA
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*Approval of 8/10/16  
Consent Agenda*

MOTION: Director Schneider moved to approve the consent agenda, including materials provided in late handout folder.

SECOND: Vice President Chapin

COMMENTS: None.

VOTE: Yes – 3; No – 0; Abstain – 0

# OLD BUSINESS

# SCHOOL SUPPORT SERVICES

## Final Reading of Revisions to 4000 Board Policy Series

Dr. Mark Anderson, Associate Superintendent, presented to the school board the first reading of revisions to the 4000 Board Policy Series – Community Relations. Dr. Anderson reviewed the modifications that were completed based on recent reviews of the policy series.

Dr. Anderson requested approval for the 4000 Board Policy Series.

President Brower requested a motion.

MOTION: Vice President Chapin moved to approve the consent agenda, including materials provided in late handout folder.

SECOND: Director Schneider

# MEMORANDUM



Spokane Public Schools  
*excellence for everyone*

August 10, 2016

☐ Information Only

☐ Action Required By \_\_\_\_\_

☐ Due Back By \_\_\_\_\_

To: Dr. Mark Anderson  
Associate Superintendent, School Support Services

Dr. Linda McDermott  
Chief Financial Officer

From: Cindy Coleman  
Director, Purchasing

Subject: Alternate Purchase No. 126-1617; Nutrition Services Prime Vendor, RFP 17-1314 (*Renewal*)

## RECOMMENDATION:

It is recommended that a contract renewal be issued to Food Services of America, Inc., Spokane, WA, in the anticipated approximate amount of \$2,775,000, for food products and supplies purchased during the 2016-2017 fiscal year, per the terms and conditions of RFP No. 17-1314.

## TABULATION:

	<u>FSA</u>	<u>URM</u>
Price (40 points)	39.2	40.0
Service (30 points)	26.0	23.3
Product Quality (30 points)	24.8	20.2
Business Stability (10 points)	<u>10.0</u>	<u>10.0</u>
Total Evaluation Points	<b>100.0 ✓</b>	<b>93.5</b>

✓ - Recommended Vendor

## BACKGROUND:

This recommended contract provides food products and supplies in support of the nutrition services meal programs. The prime vendor system has allowed the nutrition services and warehouse teams to more effectively manage food and preparation/serving supplies, purchases, and distribution. By awarding to a single prime vendor the district receives just in time product, has the benefit of a more flexible procurement model with a wider variety of offerings, and a shorter lead time for specialty items. The district receives superior customer service by building a partnership with the prime vendor when compared to that received from a vendor who makes only a single drop ship delivery in the more traditional procurement approach. Product quality is at a higher level given the quick turn-around of goods. This is evidenced by the fact that breakfast counts have increased and lunch counts have remained stable.

The Prime Vendor solicitation was employed as a Request for Proposal so the district could consider factors other than simply pricing. As such, the four main criteria of evaluation were pricing (worth 40 points), service (30 points), product quality (30 points) and business stability (10 points). Pricing was based on the district's 250 most commonly ordered items using the previous year's data to arrive at estimated quantities for each item (for weighted evaluation purposes). Once the lower priced vendor was identified, they then received all 40 points available for that criterion; the other vendor was given a percentage of points below 40 which reflected the same percentage their pricing was over the identified low total.

The next step was to determine each vendor's business stability and ability to provide the services required for a district of our size. Both firms have a long-standing, lucrative business in the Spokane area and provided stellar references. They were both awarded the full 10 points for this criterion.

The third step was to choose 20 items off the product pricing sheet and conduct a blind taste test of the most heavily ordered items in which the vendors identified brands that differed from one another. This test took place at Rogers High Schools on May 20, 2014, among a sampling of Nutrition Services staff and Administrative staff. All items were scored on appearance and taste. These evaluation totals were then added together and the percentage they came in below the maximum score possible was applied to the 30 product quality evaluation points.

The final step was a face to face interview with each firm. The companies were invited to make a brief 10-15 minute presentation telling us about their firm and what they have to offer our district. A panel of ten staff participants asked various service related questions of each vendor; both vendors were asked the same questions. The panel then scored each of their answers on a scale of 1 to 5, with 5 being highest. Again a percentage was calculated against total possible points and applied to the 30 service points available.

Food Services of America was recommended for award as a result of staff analysis using the Proposal Evaluation Criteria. Each vendor was judged on their compliance with various non-optional critical qualifying factors identified in the RFP document. These factors, coupled with positive evaluation criteria scores, resulted in this vendor being recommended for award. Food Services of America has effectively served the district as the prime vendor for the past seventeen years. This renewal will access the second of four additional one-year renewal options available in accordance with the terms and conditions of the RFP. Prices are considered fair and reasonable. The expenditures from this RFP will come from the general fund.

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## Search Results

Current Search Terms: Food\* services\* of america\*

Your search for "Food\* Services\* of America\*" returned the following results...

**Notice:** This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

### Glossary

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[Status](#)[By Record](#)  
[Type](#)

Entity	FOOD SERVICES OF AMERICA, INC.	Status: Active
DUNS: 884738949	CAGE Code: 0PGH4	<a href="#">View Details</a>
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 07/01/2017	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		

Entity	FOOD SERVICES OF AMERICA, INC.	Status: Active
DUNS: 792442543	CAGE Code: 0HX04	<a href="#">View Details</a>
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 06/29/2017	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		

Entity	MYRON GREEN CORPORATION	Status: Active
DUNS: 787230051	CAGE Code: 3NLT3	<a href="#">View Details</a>
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 04/19/2017	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		

Entity	FOOD SERVICES OF AMERICA, INC.	Status: Active
DUNS: 027745645	CAGE Code: 0N1W0	<a href="#">View Details</a>
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 09/30/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		

Entity	FOOD SERVICES OF AMERICA, INC.	Status: Active
DUNS: 027514553	CAGE Code: 1T646	<a href="#">View Details</a>
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 09/01/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		

*P. Crum*